

**GOVERNMENT OF WEST BENGAL  
FINANCE(AUDIT) DEPARTMENT  
325, SARAT CHATTERJEE ROAD,NABANNA,  
HOWRAH-711 102.**

No.1307-F(P2)

Howrah, the 18th March, 2020

**NOTIFICATION**

In the wake of threat of Coronavirus (COVID-19) and to avoid large rush of crowd in the afternoon at railway stations, bus terminus, ferry ghats etc. , it is hereby notified for information of all concerned that on and from 19<sup>th</sup> March 2020 all employees except those working in the departments providing emergency services and those whose services are essentially required by the higher authority, shall be allowed to leave office at 04.00 PM. In addition to Government employees, this will be applicable to the employees of Urban and Local Bodies, Educational Institutions, Boards, Corporations and Undertakings and other organizations under State Government.

This arrangement will continue upto 31<sup>st</sup> March, 2020.

Additional Chief Secretary  
Finance Department

