

2 & 3, K. S. Roy Road, (5th Floor)

Kolkata – 700 001.

E-mail : lrwb2013@gmail.com

Memo. No. 84 -A /Misc-56/2000(Pt-II)

Dated, Kolkata: 05-01-2022

TENDER NOTICE

Sealed quotations are being invited from Wholesale Consumer's Co-operative Societies Ltd. for purchasing the following stationery items for the period from 01-01-2022 to 31-12-2022 for use in the Office of the Legal Remembrancer, Govt. of West Bengal.

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| 1. White Paper | 2. Duplicating Paper | 3. Ruled Paper |
| 4. Tissue Paper | 5. Conquest Paper | 6. Xerox Paper |
| 7. Fax Paper | 8. Stencil Paper | 9. Brown Paper |
| 10. Type Carbon | 11. Pen Carbon | 12. Pencil Carbon |
| 13. Carbon Papers | 14. Envelope (big) | 15. Envelope (Medium) |
| 16. Envelope (Small) | 17. Pen Stand | 18. Short Hand Note Book |
| 19. Wood Pencil | 20. Pencil Cutter | 21. Eraser |
| 22. Stamp Pad | 23. Stamp Ink | 24. Type Ribbon |
| 25. Correctional Fluid (pen) | 26. Xerox Ink | 27. Short Hand Pencil |
| 28. File Cover | 29. File Cover (Four Folded) | 30. File Cover (Hard) |
| 31. Printed File Cover | 32. Alpin | 33. Pin Cushion |
| 34. Water Cushion | 35. Soap | 36. Soap Case |
| 37. Tag | 38. James Clip | 39. Metal Clip |
| 40. Plastic Clip | 41. Cello Tape | 42. Needle |
| 43. Sealing Wax | 44. Gum (Big) | 45. Gum (Small) |
| 46. Stapler (Big) | 47. Stapler (Small) | 48. Stapler Pin (Small) |
| 49. Stapler Pin (Big) | 50. Desk Knife | 51. Paper Weight |
| 52. Phoron | 53. Scale | 54. Glass |
| 55. Glass Cover | 56. Cup-Plate | 57. Towel (Big) |
| 58. Towel (Small) | 59. Jotter Pen | 60. Jotter Refill |
| 61. Ordinary Pen | 62. Ordinary Refill | 63. Gel Pen |
| 64. Gel Refill | 65. Sketch Pen | 66. Use & Throw Pen |
| 67. Battery | 68. Vim Liquid | 69. Acid |
| 70. Phenyle | 71. Desk Tray | 72. Waste Bucket |
| 73. White Thread | 74. Green Thread | 75. Candle |
| 76. Calculator | 77. Cartridge (78A, 88A, 12A, 110A, 416A) | 78. Slip Pad |
| 79. Note Sheet Pad | 80. Marker | 81. Table Mat |
| 82. Liquid Soap | 83. Trimax Pen | 84. Punch |
| 85. Fevi Stick | 86. 100 Page Register | 87. 200 Page Register |
| 88. 300 Page Register | 89. 400 Page Register | 90. 500 Page Register |
| 91. 600 Page Register | 92. 900 Page Register | 93. Leather Binded Register |
| 94. Work Register | 95. Table Calender | 96. Table Calender Stand |
| 97. Number Ink | 98. Scissor | 99. Lock (Big) |
| 100. Lock (Small) | 101. Wall Clock | 102. Flag |
| 103. Hit | 104. Table Flax | 105. Plate (Big) |
| 106. Plate (Small) | 107. Pen Drive | 108. Computer Paper Roll |
| 109. Bowl | 110. Spoon | 111. Tea Tray |
| 112. File Flap | 113. Water Jug | 114. CD |
| 115. CD Cover | 116. CD Plastic Pouch | 117. Dot Matrix Ribbon |
| 118. Trimax Pen Refill | 119. Floor Cleaner | 120. Herpic |
| 121. Odonil | 122. Bleaching Powder | 123. Scale (Steel) |
| 124. Room Freshner | 125. Balti (Small) | 126. Dish (Medium) |
| 127. Plastic Folder | 128. SPL. Jotter Pen | 129. Water Bottle |
| 130. Spl. Note Pad | 131. Big Lock 7 LVR. | 132. Note Pad 9"/6" |
| 133. Arch File | 134. Mop | 135. Laminated File |

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| 136.Hard Back Cover | 137.Cotton Thread | 138.Fax Cartridge |
| 139.Car Fragrance | 140.Napthalene | 141.Fevicol |
| 142.Torch | 143.All-Out Machine | 144.All-Out Oil |
| 145.Vim Liquid | 146.Umbrella | 147.Peon Bag |
| 148.Extension Cord | 149. Cotton Mask | 150.Hand Sanitizer |
| 151.Mouse Pad | 152.Paper Cup | 153.Broom Stick |
| 154.Big Sanitizer | 155.Spray Sanitizer | 156.Sanitizer |
| 157.Sanitizer Spray Machine | 158.Chair Cushion | 159.Computer Antivirus |
| 160. Refilling Cartridge | 161.External Drive | 162.Savlon Sanitizer |
| 163. Gloves | 164.Telephone Set | |

Willing reputed co-operatives having the up-to-date Income Tax, GST and SSI registration may submit their sealed tenders to the office of the undersigned within 7 (Seven) working days from the date of issue of this Notice.

The tender may be opened before the Ld. Addl. Jt. L.R. on 18-01-2022 at 12 noon in the presence of tender dealers. Rights of cancellation are reserved with the authority.



Administrative Officer
Office of the Legal Remembrancer
West Bengal